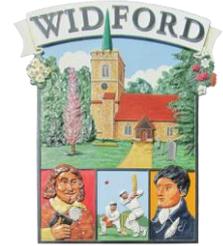


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Michael Ripsher, Mark Rome, Josh Warren
You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting Tuesday 26th March 2024 in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 20th March 2024

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

It is to be noted that this rescheduled Parish Council Meeting replaces that which was called on 12th March but had to be adjourned due to being inquorate on the night.

24.017 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies (Cllr M Ripsher advance notice)
2. Other apologies

24.018 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. To receive and consider requests for dispensations: Cllr Mike Allen re Playing Field matters, being a trustee.

24.019 Approval of Minutes:

9th January Ordinary Parish Council Meeting

24.020 Police Report: To receive the Safer Neighbourhood Team report

24.021 Chairman's Announcements

24.022 To receive reports from County and District Councillors

24.023 Planning

1. New Planning Applications

NONE		
------	--	--

2. Decision Notices (for information only)

3/23/2283/OUT	Land south of Levenage Lane: Outline for 4 dwellings	REFUSED
3/23/2271/OUT	Land adjacent to Wilmoor: Outline for 2 dwellings and new access.	REFUSED
3/21/2668/FUL	Ash View Stables: Additional capacity on existing gypsy site	Awaited
3/19/1045/OUT	Land North of the Stort Valley and the A414, Gilston: outline planning	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published

24.024 Finance

1. To receive report on the Council's finances at 29th February 2024
2. To approve bank reconciliation 29th February 2024
3. To receive 2023/24 financial performance against budget to 29th February 2024

4. To approve list of orders for payment
5. Update on additional bank signatory
6. To agree the internal auditor for the 2023/24 AGAR

24.025 Correspondence: To note list of correspondence (*list below, for information only*)

24.026 Village Reports

1. Village Hall

1. To receive report
2. To note hire price increase for 2024

2. Playing Field

1. To receive report

3. Allotments

1. To receive report
2. To consider proposal to erect a large greenhouse on allotment plot 15

4. Closed Churchyard:

1. To receive report
2. Update on tree maintenance
3. To consider the PCC's formal request for help in maintaining the footpath through the churchyard
4. To consider renewal of annual maintenance contract

24.027 Highways, footpaths and byways: to receive reports and consider any action

1. Footpaths and Public Rights of Way

1. FP18 overhanging foliage

2. Highways and footways

1. Update: programme for general clean-up of verges, gutters and overgrown footways
2. Update: Enforcement issues at Greenacres

3. Other parish matters and concerns: to consider any matters raised

1. To note probable merger of Widford and Hunsdon schools

24.028 Benningfield Green: Update on issues

24.029 Village archive update

24.030 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

24.031 To note items for addition to future agendas

1. Annual Meeting of the Parish Electorate: Widford Relief in Need Charity - Poors Land lease

24.032 Date of next Meetings (*all in the Village Hall*)

1. Tuesday April 9th 7.30pm Annual Meeting of the Parish Electorate (*this is not a Council meeting*)
2. Tuesday May 7th 7pm Annual Parish Council Meeting. *Followed immediately by*
3. Tuesday May 7th approx. 7.30pm Ordinary May Parish Council Meeting

Correspondence list for Agenda item 24.009 - for information only (refer to specific agenda items for action)

1. Ian Brett: Widford Relief in Need Charity - Poors Land lease
2. Jill Buck (PCC): Churchyard footpath - improvement needed (24.026.4.3)
3. Widford School: Merger with Hunsdon school (24.027.3)
4. Allotments: Proposal to erect a large greenhouse (24.026.3.2)
5. Cllr David Andrews: B1004 Ware Road closure 22nd February
6. FP18 overhanging foliage (24.027.1.1)
7. Concerns over vulnerable adult

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)